

CURRICULUM VITAE

1. Name : Md Shakil
2. Father's name : Jahangir Alom
3. Mother's name : Shahida Begum
4. Date of Birth : 01 February, 1990
5. Nationality : Bangladeshi by birth
6. Marital Status : Unmarried
7. Permanent address : Vill: South Kolakopa, P.O. Daulatkhan, Dist. B
8. Present address : House# 80, (Bhola Medicine Conner) Block-C, Avenue-01, line-02, Jutepotti, Mirpur,Dhaka-1216
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8. ACADEMIC QUALIFICATION :

Name and Location of Institution of Learning	Academic Degrees & Certificates	Passing Year	Main field of Study
Bangladesh University of Business and Technology, Dhaka Bangladesh (BUBT)	MBM	2014-15	Bank Management
City University, Dhaka, Bangladesh (CU)	BBA	2012	Banking, Finance & Insurance
Bangla Bazar Fathema Khanom College located in Bhola District .This school is under Bangladesh Technical Education Board Dhaka	H.S.C	2008	Business Management
Azhar Ali High School located in Bhola District .This school is under Barisal Board	S.S.C	2005	Science

09. INVOLVEMENT IN RESEARCH PAPER REVIEW, WORKSHOPS AND RESEARCH:

RESEARCH PAPER REVIEW:

Sl. No.	Name of the Paper	Date	Status
1.	Deconstructing the Healthcare Value Proposition	2021	Resource Person
2.	Entrepreneurship and Language: A Data Analytic Investigation of Entrepreneurial Discourse	2017	Resource Person
3.	Impacts of Stocks Market and Banks Development on the Firms' Growth: Evidence from Pakistan	2017	Resource Person
4.	Risks in Earnings Components and Cost of Equity	2017	Resource Person
5.	Participation And Goal Clarity Budget To Performance Apparatus With Commitment And Cultural Organization As A Moderating Variable	2017	Resource Person
6.	Research on the Identification, Evaluation and Response of Low Carbon Audit Risk of Resource-based Enterprises	2017	Resource Person
7.	The Effect of Corporate Reputation on Knowledge Sharing in Collaborative Innovation	2017	Resource Person
8.	Six Sigma methodologies: Is it a success factor for companies?	2016	Resource Person
9.	The dynamic relationship between Insurance Development and Economic Growth: New Evidence from China's Coastal Areas	2016	Resource Person
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WORKSHOP:

Sl. No.	Name of the Training or Workshop	Date	Status
1.	Educlouds Teachers Training Program 24 Jan 2021 on International Education Day by Google for Education Partner	2021	Participations
2.	Instructional Quality Assurance Cell (IQAC) Workshop on Quality Assurance and outcome based (OBE)	2019	Participations
3.	2 nd Accounting Educator Conference 2019	2019	Participations

PROFESSIONAL CERTIFICATIONS SUMMARY:

Sl. No.	Certification	Institute	Duration
1.	Quantitative Analysis with STATA and SPSS	Bangladesh Institute of Governance and Management (BIGM) (Affiliated to the Dhaka University)	16 November to 08 December
2.	Engaging university Faculties for Capacity building in achieving SDGs on Sustainable Food and Agriculture	Bangladesh Academy for rural Development (BARD) Kotbari, Cumilla.	13-16 October 2019

INTERNATION AND NATIONAL AWARD

Sl. No.	Award	Institute	County
1.	Maintenance of Health & Safety of Women Garment Employees: A Study of Chittagong Asian Apparels Ltd	International Research Journal of Innovations in Engineering and Technology (IRJIET)	India
2.	Bangabondhu Grand Master	IDPC Finance	Bangladesh

PUBLICATIONS:**a. International and National Journal :**

- i) Maintenance of Health & Safety of Women Garment Employees: A Study of Chittagong Asian Apparels Ltd , Md. Shakil, Prof. Mihir Kumar Roy, Ph.D, Fatema Tuz Zohora. International Research Journal of Innovations in Engineering and Technology (IRJIET) ,ISSN (online): 2581-3048 Volume 5, Issue 8, pp 25-33, August-2021, <https://doi.org/10.47001/IRJIET/2021.508005>

- ii) Comparative Performance Evaluation using CAMEL Rating Specially of Some Selected Private Commercial Banks in Bangladesh Md Shakil , Mihir Kumar Roy. International Journal of Advanced Research in Engineering& Management (IJAREM) ISSN: 2456-2033 || PP. 10-31
- iii) Practice of capital asset pricing model in equity stock valuation: DSE experience, Md Shakil, City University Journal, Vol.4; No-1, June 2019, ISSN 2412-2823
- iv) Tourism and its Command on Economy 2016: Chapter Bangladesh”, Md. Shakil & Md. Shahriar Parvez, Proceedings of 14th Asian Business Research Conference 30 - 31 December, 2016, BIAM Foundation, Dhaka, Bangladesh ISBN: 978-1-925488-26-5 **JEL Code:** L83, Z3, Z31, Z32 Website: www.wbiworld.org & www.banglaconfo.com
- v) “Study of Impact of Micro-Credit on Selected Area with Special Reference to Bangladesh”, Md. Shakil & Md. Shahriar Parvez, International Journal of Trade and Commerce-IIARTC, January-June 2015, Volume 4, No 1, ISSN-2277-5811 (Print), 2278-9065 (Online), www.sgsrjournals.com

b. Book Review National Journal:

- i) Dr. Mihir Kumar Roy, Md. Shahriar Parvez, Md Shakil, Department of Business Administration City University, “ A.Z.M Shamsul Alam, Democracy and Election: Bangladesh Perspective, Bangladesh Co-operative Book Society Ltd..., Dhaka-100 Page: 176, Price: Tk,250” City University Journal A journal of city University Bangladesh Vol. 3, No.01, June 2018 ISSN: 2412-2823
- ii) Dr. Mihir Kumar Roy, Md. Shahriar Parvez, Md Shakil, Department of Business Administration City University, “ Nazrul Islam (ed.), Recent Urban Studies, Bangladesh : A collection of USP research Paper, Urban Studies Program (USP) Department of Geography and Environment , University of Dhaka 1998 Page : 192 Price 300. ” City University Journal A journal of city University Bangladesh Vol. 3, No.01, June 2018 ISSN: 2412-2823

10. RESEARCH WORK ;

I have completed a City University sponsored Research Assignment titled “ Impact of Maritime trade on the river economy : a study with segregated Dhaka in south Central Bangladesh. He travelled in some parts of West Bengal, India in connection with the library work for the study.

11. ONGOING RESEARCH

Now started new research a City University sponsored Research Assignment titled “ Impact of Social Business in Poverty Alleviation :A Study on Some Selected Areas in Bangladesh. He travelled in some parts of grameen bank social Business in connection with the library work for the study.

12. MEMBERSHIP OF PROFESSIONAL BODY

- i) Associate Member (163) of Asiatic Society of Bangladesh since 2019
- i) Associate Member (123) of Bangladesh Economic Association since 2019.

13. OTHER ACTIVITY

Now regularly participates in contemporaneous talk show of television channel and I have writing are regularly published in editorials in the daily newspapers

14. KNOWLEDGE OF LANGUAGE :

Mother Tongue : Bengali

Other Languages	Read	Write	Speak	Understand
English	Easily	Easily	Fluently	Easily

15. WORK EXPERIENCES:

INDEPENDENT PERCEPTION & RESEARCH HUB (IPRH)

Working as Assistant Research Fellow

Responsibilities:

- Conduct literature reviews
- Collect and analyze data
- Prepare materials for submission to granting agencies and foundations
- Prepare interview questions
- Recruit and/or interview subjects
- Maintain accurate records of interviews, safeguarding the confidentiality of subjects, as necessary
- Summarize interviews
- Provide ready access to all experimental data for the faculty researcher and/or supervisor
- Request or acquire equipment or supplies necessary for the project
- Manage and respond to project related email
- Prepare, maintain and update website materials
- Supervise undergraduate students working on the research project (maintaining records on assignment completion, acting as liaison/mediator between the undergraduate students and the faculty researcher)
- Attend project meetings
- Attend area seminars and other meetings as necessary
- Summarize project results
- Prepare progress reports
- Prepare other articles, reports and presentations
- Monitor the project budget

- Travel to field sites to collect and record data and/or samples as appropriate to the specific objectives of the study
- As appropriate to the specified position, code and verify data in accordance with specified research protocol and coding procedures and enter data into a computer database and/or spreadsheet application for subsequent analysis
- Develop or assist in the development of interview schedules; contact potential subjects to introduce and explain study objectives and protocol and to arrange interviews, either in person or by telephone
- Identify and compile lists of potential research subjects in accordance with study objectives and parameters, as appropriate to the individual position
- Conduct and record face-to-face and/or telephone interviews with subjects, in accordance with predetermined interview protocol, data collection procedures and documentation standards
- Review and edit data to ensure completeness and accuracy of information; follow up with subjects to resolve problems or clarify data collected
- May set up, calibrate and maintain laboratory and/or field research equipment, as specified by the requirements of the study
- May lead or guide the work of student employees
- Perform miscellaneous job-related duties as assigned
- Prepare findings for publication and assist in laboratory analysis, quality control, or data management
- Write and contribute to publications
- Develop research protocols
- Track progress over time
- Assist with preparation of all educational and training workshops and evaluation strategies
- Engage clinical and community partners in research
- Market training and technical assistance resources to clinical partners and academic investigators
- Develop assessment and evaluation tools
- Compile data for progress reports

SHER-E-BANGLA AGRICULTURAL UNIVERSITY, DHAKA

*Working as **Part time FACULTY**, MSS program*

Duration: From October 2020 to Till Now

Job Responsibilities

- Teaching MSS program. Evaluation of student's e.g. grading, credits and transcripts of required courses
- Accompany students to their work-site and provided assistance, support and counselling with positive behavioural strategies to help students cope with different in-course difficulties and resolving issues; Monitor student progress and motivated slower learners

CITY UNIVERSITY BANGLADESH

*Working as an **Lecture of Finance***

Duration: From March 2018 to Till Now

Job Responsibility

- Develop several engaging courses within your field of study, including choosing the reading material, creating assignments and arranging a syllabus.
- Present stellar lectures to graduate and undergraduate students that inspire strong discussions and keep students interested.
- Remain current in the field of study through regular research, attendance at conferences and publishing in peer-reviewed journals and similar places.
- Conduct office hours on a regular basis to provide time for students to come and talk with you about their grades, assignments and other issues.
- Mentor students, especially graduate students, and assist them in their pursuit of their degree, such as providing academic and career advisement.
- Grade assignments and ensure that all students remain in compliance with the department's policy on academic integrity, including checking for any cheating and/or plagiarism.
- Develop strong relationships with colleagues within the department and throughout the institution for an enhanced learning environment that values interdisciplinary study.
- Participate in professional and collegiate organizations, including as a committee member, to remain abreast of all emerging developments.

AREA OF SUBJECT:

- Introduction To Finance
- Financial Management
- Operation and Production Management
- Auditing & Taxation
- Micro and Macro Economics
- Money and Capital Market
- Working Capital Management
- Investment Security analysis and Portfolio Management
- Management Information System
- Human Resource Management
- Introduction To Business
- Bangladesh Study
- Insurance
- Financial Institutions Management
- Organizational Behaviour
- Principal of Marketing
- Principal of Management
- Business Communication
- Principal of Accounting.
- Management accounting
- Cost and management Accounting.
- Corporate Finance
- Strategic Management

- Global and International Finance Market
- Legal Environment of Business
- Bank management Etc.

BRAC BANK LIMITED

Working as an Customer Relationship office

Duration: From June 2017 to July 2017

Job Responsibility

- Work for customer satisfaction in terms of highest quality of service
- Meet the assigned business targets (i.e. opening customer's bank accounts, acquiring deposits, selling credit cards and lending products)
- Explore business opportunities to increase customer base
- Positive attitude towards problems and complaints and turning them into opportunities for growth
- Maintain compliance as per internal and external guideline
- Maintain good relationships with the customer to ensure continuous business growth

EXPO APPARELS LTD

Working as an Executive Commercial

Duration: From August 2012 to 2017

We are working with the buyer TU/SAINSBURY'S UK & MORRISON'S Supermarket UK and Dunnes Store Ireland and C&A Germany, Sertrad Spain.

Job Responsibilities

- Handling all kind of L/C related Documents, Banking and insurance functions
- Sound knowledge about customs clearance documents and procedure
- Sound knowledge about trade license, chambers, Registrar of Joint Stock, Board of Investment, and other permits renewals.
- Overlook vehicle registration procedures
- Maintain liaison with import relevant field such as Government officer, customs, VAT, CCI&E etc.
- Shipment schedule follow-up with freight forwarder
- Must have adequate knowledge about import trading, communication and documentation.
- Keep close liaison with foreign Principals and local vendors
- Cost analysis and implement cost reduction measures
- Any other tasks related to your job as assigned by the Management
- Commercial, Export/ Import through L/C, Freight Forwarding/ C&F, Purchase/ Procurement, Accounts, Finance.

CITY UNIVERSITY, DHAKA

Working as Part time FACULTY, MBA program

Job Responsibilities

- Teaching MBA program. Evaluation of student's e.g. grading, credits and transcripts of required courses
- Accompany students to their work-site and provided assistance, support and counselling with positive behavioural strategies to help students cope with different in-course difficulties and resolving issues; Monitor student progress and motivated slower learners

SALVATION WOMEN FOR LOCAL ASSOCIATION OF BANGLADESH (SWLA)

Working as a Field Officer

Duration: From Jan 2010 to till Nov 2011

Job Responsibilities

- Cash transaction
- Loan, new member collection
- Weekly client meeting
- Weekly Instalment Loan Collection
- Ledger, Balance Sheet Maintained etc.
- Prepare and assist management to prepare Annual Plan regarding ME Loan and initiate to implement accordingly
- Put in the demand for required fund for ME loan disbursement.
- Prepare the profile of the client and assist the respective staff to prepare the loan proposal and loan disbursement.
- Frequent and regular follow up to ME client to ensure 100% recovery.
- Check the related records maintained and preserved in the branches as per policy.
- Monitor utilization of loan money properly as proposed.
- Ensure the Program is on right track.
- Assist management to review and develop the ME policy as needed.
- Be available to resolve any type of problem regarding the program.
- Initiate legal action (court case) against problematic ME loan client as complainant, if necessary and assigned by the management.
- Prepare, collect and compile reports regarding the program with the cooperation of all level respective staffs as per requirement of management and donors.
- Provide all out cooperation to front line staffs for smooth running of the program.
- Cooperate to internal and external visitors as and when necessary.
- Carry out any other activities assigned by the management.

15. PERSONAL QUALITIES :

Extremely hardworking and ambitious for high level of achievement. These qualities have proven to be effective for challenging and responsible positions. They also create entrepreneurship and courage to accept challenging work one after another. Very sympathetic, humanitarian and pragmatic. These qualities have proven to be effective when motivating people to achieve their full potential and to give of their best. Also conscientious, organized personality, balanced temperament, systematic and logical in approach.

INTERESTS :

All types of NGO work related to education, training and research for community development, helping people to help themselves, seminar/workshop participation, serious reading and writing the newspaper article and current affairs ,.Business Research & guidance of Internee students, Contributing research papers in National as well as International Conferences, Journals etc.

I have special interest of research at present is Islamic Banking and Finance, Islamic Micro Finance, Business Economics, SMEs, Economics of Agricultural Development, Tourism Finance, Film Finance , agriculture Finance Policy Research etc.

STAFF MANAGEMENT AND LEADERSHIP:

I have over 7 years' experience of staff management and leadership which cover the whole spectrum of professional, administrative and clerical staff. This experience had been gained through responsibilities held as Assistant Commercial Manager, Expo Apparels Ltd.

My staff management style was based on motivating people to give of their best. Therefore, I operated on the basis of delegating work based on recognition of staff strengths and weaknesses, providing clear direction, guidance, training, supportive counselling; and by developing mutual trust and confidence.

I also ensured that staff receives adequate information and explanations of decisions taken. My approach to decision making and allocation of work was consultative in order to provide a sense of ownership of decision to the staff. As a matter of practice, I discussed issues with officers and my senior colleagues when necessary.

I believe my management style has been instrumental in creating highly motivated staff who are committed to the delivery of efficient and effective services. Recently, I assigned the task of the Lecturer in Finance, Faculty of Business Administration, and City University.

OTHER ACTIVITY

I have Published a many article on Bangladeshi Daily Newspaper.

Now i have regularly participates in contemporaneous talk show of television channel.

16. REFEREES:

<p>Professor Dr Mihir Kumar Roy Dean Department of Business Administration City University (CU) 13/A, Panthapath, Dhaka – 1215 Tel : +88 02 9129923 & 9143757,Ext. 108 Mobile: 01727-335510</p>	<p>Md Shahriar Parvez (PhD Research Fellow) Professor & (Ex.) Head Department of Business Administration City University (CU) 13/A, Panthapath, Dhaka – 1215 Tel : +88 02 9129923 & 9143757,Ext. 107 Mobile: 01552-600738</p>
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Shakil

Md Shakil
Lecture in Finance
City University (CU)